



Commonwealth of Kentucky  
Public Protection Cabinet  
Department of Housing, Buildings and Construction  
101 Sea Hero Road, Suite 100  
Frankfort, Kentucky 40601-5412



BCE/EJ #1  
Revised December  
2012

**APPLICATION FOR LOCAL EXPANDED JURISDICTION**

**PLEASE TYPE OR PRINT IN UPPER CASE LETTERS**

NAME OF JURISDICTION: \_\_\_\_\_ DATE OF APPLICATION : \_\_\_\_\_  
(CITY, COUNTY OR URBAN COUNTY GOVERNMENT)

CHIEF APPOINTING AUTHORITY: \_\_\_\_\_  
(MAYOR OR COUNTY JUDGE/EXECUTIVE) and SIGNATURE OF SAME

**MINIMUM UNIFORM CRITERIA:**

**CERTIFIED INSPECTOR:** Indicate the name of the holder of the LEVEL III Certified Building Inspector of the person, firm or company employed or contracted to perform the plans and specifications inspection and building inspection functions to be granted to the local government.

\_\_\_\_\_  
(NAME OF CERTIFIED INSPECTOR) (CERTIFICATION LEVEL & CERTIFICATE NO.) (DATE CERTIFIED & YEARS EMPLOYED AS SAME)

**OTHER PERSONNEL:** List all other personnel dedicated to local inspection program including clerks, inspectors, reviewers.....etc.  
Use additional page(s) if necessary. Additional page(s) attached as EXHIBIT \_\_\_\_\_

NAME	JOB TITLE	CERTIFIED	LEVEL	HOW LONG
		Yes No	1&2 only, I, II or III	___yrs. ___mos.
		Yes No	1&2 only, I, II or III	___yrs. ___mos.
		Yes No	1&2 only, I, II or III	___yrs. ___mos.
	Electrical Inspector	Yes No		___yrs. ___mos.

**CONSTRUCTION ACTIVITY:** Attached as EXHIBIT \_\_\_\_\_ you will find a complete list of all permits issued and fees collected by this local jurisdiction for the previous calendar year of \_\_\_\_\_.

**OTHER CONTRACTS:** NOTE: This section is applicable only when the designated Level III Certified Building Inspector also provides inspection services for other local jurisdictions. Attached as EXHIBIT \_\_\_\_\_ you will find a complete list of all permits issued and fees collected by each additional local jurisdiction for the previous calendar year of \_\_\_\_\_.

**OFFICIAL CONTACT:** When referring persons to this agency or sending correspondence or other related information, contact shall be made with the following chief building official.

\_\_\_\_\_  
(NAME OF CHIEF BUILDING CODE OFFICIAL) (TITLE)

\_\_\_\_\_  
(NAME OF DEPARTMENT) (BUSINESS PHONE NUMBER)

\_\_\_\_\_  
(NO., STREET, HIGHWAY OR OTHER MAILING ADDRESS) (BUSINESS FAX NUMBER)

\_\_\_\_\_  
(CITY, STATE & ZIP CODE) (E-MAIL ADDRESS IF APPLICABLE)

**INCLUSIONS:** The following occupancies and building sizes shall be included in this petition for expanded jurisdiction

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**LOCAL APPEALS BOARD:**  Yes  No  
If "Yes" is checked, a copy of the local ordinance creating the local appeals board will be included as EXHIBIT \_\_\_\_\_.

If "No" is checked, all appeals will be referred to the Kentucky Board of Housing, Buildings and Construction AND the local government will be charged the cost for the appeal.

**SINGLE FAMILY DWELLING**  
A copy of the local ordinance creating the single family dwelling inspection program shall be included as EXHIBIT \_\_\_\_\_.

**EXCLUSIONS:** The following occupancies and building sizes shall be excluded in this petition for expanded jurisdiction. (Do not need to list State jurisdiction)

\_\_\_\_\_

**SCHEDULE OF FEES:** A copy of the local ordinance creating a fee schedule and the schedule of fees is included with this application as EXHIBIT \_\_\_\_\_



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