



**Public Protection Cabinet
 Department of Housing, Buildings and Construction
 Division of Building Code Enforcement
 101 Sea Hero Road, Suite 100
 Frankfort, Kentucky 40601-5412**

BUILDING OFFICIAL COMPLAINT FORM

Note: Please complete this form by typing or printing in dark ink.

RETURN COMPLETED FORM TO:

Mr. Ric McNees, Field Operations Manager
 Department of Housing, Buildings and Construction
Division of Building Code Enforcement
 101 Sea Hero Road, Suite 100
 Frankfort, Kentucky 40601-5405

Today's Date: _____

I, _____, have read and fully understand the information in the **Notice to Building Owner** section above and am filing a written complaint against the **Building Official** that was involved in the construction inspection(s) of the facility/project.

COMPLAINANT NAME: _____

MAILING ADDRESS: _____
STREET CITY STATE ZIP CODE

PHONE NUMBERS: HOME () - . WORK () - .

LOCATION OF FACILITY/PROJECT

STREET: _____

CITY: _____ WITHIN CITY LIMITS: YES NO UNSURE

COUNTY: _____ DATE PERMIT ISSUED: _____

DATE CONSTRUCTION STARTED: _____ DATE CONSTRUCTION FINISHED: _____

INSPECTOR NAME: _____ CERTIFIED LEVEL I, II, III YES NO UNSURE

WORKS FOR CITY OR COUNTY GOVERNMENT OF _____

MAILING ADDRESS: _____
STREET CITY STATE ZIP CODE

PHONE NUMBERS: HOME () - . WORK () - .

CONTINUED ON REVERSE SIDE



CONTRACTOR INFORMATION

NAME OF INDIVIDUAL AND COMPANY: _____

MAILING ADDRESS: _____
STREET CITY STATE ZIP CODE

PHONE NUMBERS: HOME (_____) - _____ WORK (_____) - _____.

NOTE: Please use the following area to state the nature of your complaint. You may wish to include photographs to describe the problems with your facility/project and copies of contracts or other pertinent documentation. Please attach additional pages if necessary and **please type or print neatly.**

I have attached ____ additional sheets for my complaint.

I have attached ____ photographs for my complaint.

