



**PUBLIC PROTECTION CABINET**  
**Department of Housing, Buildings and Construction**  
**DIVISION OF BUILDING CODES ENFORCEMENT**  
**MANUFACTURED HOUSING SECTION**

**Steven L. Beshear**  
Governor

**Ambrose Wilson IV**  
Commissioner

101 Sea Hero Road, Suite 100  
Frankfort, Kentucky 40601-5412  
Phone: 502-573-0365  
Fax: 502-573-1057  
[www.dhbc.ky.gov](http://www.dhbc.ky.gov)

**Larry R. Bond**  
Acting Secretary

**Jack L. Coleman**  
Deputy Commissioner

September 2, 2014

**Third Party Inspection Certification for the Commonwealth of Kentucky**

Private organizations seeking certification as a Kentucky approved Third Party Inspection Agency shall seek enrollment and maintain documentation listing compliance with the Kentucky Certified Building Inspector Program. Certification is required for all persons/agencies wishing to perform inspections for modular buildings constructed out of state under the jurisdiction of the Kentucky Industrialized Building Systems (KIBS) program. Only Kentucky Certified Building Inspector Program inspectors shall be allowed to perform building inspections on KIBS model approved buildings. Each Kentucky third party inspector shall be certified to inspect the respective use group and size building per the requirements of the Kentucky Certified Building Inspector Program, the Kentucky Building Code (815 KAR 7:120), and the Kentucky Residential Code (815 KAR 7:125). Pursuant to 815 KAR 7:070(c), certified building inspectors shall:

1. Complete a minimum of twelve (12) hours of continuing education training annually; and
2. Submit verification of completion on either:
  - a. Form DHBC BC/CE-1; or
  - b. A certificate of completion provided by a pre-approved training provider.

Documentation of annual completion of approved continuing education shall be provided to the Department to maintain enrollment within the Kentucky Certified Building Inspector Program.

Private organizations that wish to act as third party inspection agencies shall submit a list of employed certified inspectors and required documentation to:

Kentucky Department of Housing, Buildings and Construction  
Division of Building Codes Enforcement  
Attn: Layhoma Roberts  
101 Sea Hero Road, Suite 100  
Frankfort, KY 40601

Information to enroll in the Kentucky Certified Building Inspector Program may be obtained at:

<http://dhbc.ky.gov/bce/bc/Pages/certifiedinspection.aspx>

Continuing education criteria can be obtained at:

<http://dhbc.ky.gov/bce/bc/Pages/education.aspx>



An Equal Opportunity Employer M/F/D