

PUBLIC PROTECTION CABINET  
DEPARTMENT OF HOUSING, BUILDINGS & CONSTRUCTION  
LICENSING BRANCH  
500 MERO STREET  
FRANKFORT, KENTUCKY 40601  
(502) 573-2002 FAX (502) 573-1598

The undersigned hereby makes application for a Certificate of Acceptability as a Manufacturer of Industrialized Building Systems:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Street Number or Route & Box Number

\_\_\_\_\_  
(City) (State) (Zip)

\_\_\_\_\_  
(Area Code & Phone #) (Fax #) (E-mail)

**A quality assurance manual must be attached.**

**A certificate of General Liability Insurance with the Department of Housing, Buildings and Construction listed as the certificate holder must be attached.**

**All licenses will expire on the last day of the birth month of the Primary Owner or the last day of the month of incorporation the following year, whichever applies. Please use the prorated chart enclosed for your initial fee. The renewal fee for this license shall be \$500.00. NOTE: All fees must accompany this application**

\_\_\_\_\_  
Primary Owner's Name Title Birth Date

Incorporation Date: \_\_\_\_\_

**NOTE:**

List all manufacturing plants and locations (Name, City & State)

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**INITIAL ALL THAT APPLY:**

I have been convicted of a felony or a misdemeanor in the Commonwealth of Kentucky, any other state, or the United States. **YES** \_\_\_\_ **or NO** \_\_\_\_.

If you marked yes you have been convicted of a felony or misdemeanor, you might not be able to receive a Certificate of Acceptability at this time. Please contact the Licensing Branch for further information.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## MANUFACTURER'S FEE CHART

### Use This Chart To Locate The Correct Fee For This Application

For a **NEW APPLICATION** the fee is based on your birth or incorporation month and the month in which you apply (see column for **New Applicant Manufacturer**).

Example: (see highlighted area in the January chart). If you were born or incorporated in October and you are applying in January, then your application fee is \$875.03. This license would be valid for 21 months.

**If you apply in January**

Birth month	Duration (Months)	New Appl. Manufacturer	Renewal Manufacturer
January	12	\$500.00	\$500.00
February	13	\$541.67	
March	14	\$583.34	
April	15	\$625.01	
May	16	\$666.68	
June	17	\$708.35	
July	18	\$750.02	
August	19	\$791.69	
September	20	\$833.36	
October	21	\$875.03	
November	22	\$916.70	
December	23	\$958.37	

**If you apply in February**

Birth month	Duration (Months)	New Appl. Manufacturer
January	23	\$958.37
February	12	\$500.00
March	13	\$541.67
April	14	\$583.34
May	15	\$625.01
June	16	\$666.68
July	17	\$708.35
August	18	\$750.02
September	19	\$791.69
October	20	\$833.36
November	21	\$875.03
December	22	\$916.70

**If you apply in March**

Birth month	Duration (Months)	New Appl. Manufacturer
January	22	\$916.70
February	23	\$958.37
March	12	\$500.00
April	13	\$541.67
May	14	\$583.34
June	15	\$625.01
July	16	\$666.68
August	17	\$708.35
September	18	\$750.02
October	19	\$791.69
November	20	\$833.36
December	21	\$875.03

**If you apply in April**

Birth month	Duration (Months)	New Appl. Manufacturer
January	21	\$875.03
February	22	\$916.70
March	23	\$958.37
April	12	\$500.00
May	13	\$541.67
June	14	\$583.34
July	15	\$625.01
August	16	\$666.68
September	17	\$708.35
October	18	\$750.02
November	19	\$791.69
December	20	\$833.36

**If you apply in May**

Birth month	Duration (Months)	New Appl. Manufacturer
January	20	\$833.36
February	21	\$875.03
March	22	\$916.70
April	23	\$958.37
May	12	\$500.00
June	13	\$541.67
July	14	\$583.34
August	15	\$625.01
September	16	\$666.68
October	17	\$708.35
November	18	\$750.02
December	19	\$791.69

**If you apply in June**

Birth month	Duration (Months)	New Appl. Manufacturer
January	19	\$791.69
February	20	\$833.36
March	21	\$875.03
April	22	\$916.70
May	23	\$958.37
June	12	\$500.00
July	13	\$541.67
August	14	\$583.34
September	15	\$625.01
October	16	\$666.68
November	17	\$708.35
December	18	\$750.02

**If you apply July**

Birth month	Duration (Months)	New Appl. Manufacturer		
January	18	\$750.02		
February	19	\$791.69		
March	20	\$833.36		
April	21	\$875.03		
May	22	\$916.70		
June	23	\$958.37		
July	12	\$500.00		
August	13	\$541.67		
September	14	\$583.34		
October	15	\$625.01		
November	16	\$666.68		
December	17	\$708.35		

**If you apply August**

Birth month	Duration (Months)	New Appl. Manufacturer
January	17	\$708.35
February	18	\$750.02
March	19	\$791.69
April	20	\$833.36
May	21	\$875.03
June	22	\$916.70
July	23	\$958.37
August	12	\$500.00
September	13	\$541.67
October	14	\$583.34
November	15	\$625.01
December	16	\$666.68

**If you apply in September**

Birth month	Duration (Months)	New Appl. Manufacturer
January	16	\$666.68
February	17	\$708.35
March	18	\$750.02
April	19	\$791.69
May	20	\$833.36
June	21	\$875.03
July	22	\$916.70
August	23	\$958.37
September	12	\$500.00
October	13	\$541.67
November	14	\$583.34
December	15	\$625.01

**If you apply October**

Birth month	Duration (Months)	New Appl. Manufacturer		
January	15	\$625.01		
February	16	\$666.68		
March	17	\$708.35		
April	18	\$750.02		
May	19	\$791.69		
June	20	\$833.36		
July	21	\$875.03		
August	22	\$916.70		
September	23	\$958.37		
October	12	\$500.00		
November	13	\$541.67		
December	14	\$583.34		

**If you apply November**

Birth month	Duration (Months)	New Appl. Manufacturer
January	14	\$583.34
February	15	\$625.01
March	16	\$666.68
April	17	\$708.35
May	18	\$750.02
June	19	\$791.69
July	20	\$833.36
August	21	\$875.03
September	22	\$916.70
October	23	\$958.37
November	12	\$500.00
December	13	\$541.67

**If you apply in December**

Birth month	Duration (Months)	New Appl. Manufacturer
January	13	\$541.67
February	14	\$583.34
March	15	\$625.01
April	16	\$666.68
May	17	\$708.35
June	18	\$750.02
July	19	\$791.69
August	20	\$833.36
September	21	\$875.03
October	22	\$916.70
November	23	\$958.37
December	12	\$500.00