



DEPARTMENT OF HOUSING, BUILDINGS AND CONSTRUCTION
DIVISION OF BUILDING CODE ENFORCEMENT

500 Mero Street, Floor 1
FRANKFORT, KENTUCKY 40601
PHONE (502) 573-1795 FAX (502) 573-1059

KIBS MODEL APPLICATION FORM

This form to be completed by Manufacturer's Representative. Please CHECK ONE:

- Residential Modular Homes (One or Two-Family Dwellings other than HUD Manufactured Home)
- Commercial Modular Units (All Use Groups other than 1 or 2 family dwellings.)

USE: _____

MANUFACTURER INFORMATION

NOTE: Complete the following information for the manufacturer or indicate your Kentucky assigned KIBS factory number,

(a 3 digit number with A or B suffix assigned by the Office during first model submittal) here: _____

MANUFACTURER'S NAME: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____

FACTORY LOCATION: _____

NAME OF FACTORY REPRESENTATIVE: _____ PHONE NUMBER: _____

MODULAR BUILDING INFORMATION

PROPOSED MODEL NAME: _____ MODEL #: _____

OVERALL BUILDING SIZE: _____ WIDTH _____ LENGTH _____

AREA PER FLOOR: _____ NUMBER OF FLOOR LEVELS: _____

TOTAL AREA IN BUILDING: _____

TOTAL NUMBER OF BLDG. MODULES OR UNITS: _____ SIZE OF UNITS: _____ W x _____ L

MODEL PLAN SUBMISSION CHECKLIST

Note: Please check each item included with your Model Plan
All of this information is required with the Model Plan Submission.

- Cover Letter or Letter of Transmittal
- Plans drawn to minimum scale of 1/8" = 1'-0"
- Title Sheet
- Foundation Plan or Blocking Points Plan
- Floor Plan(s)
- 4 Exterior Elevation Views
- Design Loads, Seismic, Wind, Snow, Live & Dead Loads
- Traverse or Cross-section detail
- Door, Window & Hardware Schedules
- Interior Finish Schedules

- Framing Plans & Construction Details
- Specifications
- Mechanical (HVAC) Plans & Details
- Electrical Plan(s)
- Energy Calculations
- Plan Review/Inspection Fee (Calculated Per Table 122.3.1 of the 2018 Kentucky Building Code or a minimum of **\$285.00 whichever fee is greater**).
- Make check payable to the Kentucky State Treasurer.

Manufacturers Systems Manuals shall not be considered as substitution for the information required on the plan Submittal.

The minimum distance between any commercial Kentucky Industrialized Building and any other building shall be Twenty feet, one inch (20' 1"). Any reduction in this distance shall be approved prior to shipment of the unit.

Please be advised all previous model plan reviews are invalid if the model has not been resubmitted for our review and approval under the new codes.

REDUCTION OF 11/2 INCH PLATE THICKNESS FOR ANCHOR BOLTS IS NOT ACCEPTABLE IN KENTUCKY. USE THICKER PLATE OR ALTERNATE ANCHORING SYSTEM.