



**PUBLIC PROTECTION CABINET**  
**Department of Housing, Buildings and Construction**

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 Frankfort, Kentucky 40601-1987  
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[www.dhbc.ky.gov](http://www.dhbc.ky.gov)

**Manufactured Home Foundation Submittal**

HUD LABEL #: \_\_\_\_\_ SERIAL #: \_\_\_\_\_

COUNTY OF INSTALLATION: \_\_\_\_\_ INSPECTION FEES SUBMITTED? YES  NO  Date of Purchase: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

SITE ADDRESS: \_\_\_\_\_  
 NUMBER / STREET, HWY, ROAD or P. O. BOX CITY STATE ZIP CODE

HOME OWNER E-MAIL ADDRESS: \_\_\_\_\_ RETAILER E-MAIL ADDRESS: \_\_\_\_\_ INSTALLER E-MAIL ADDRESS: \_\_\_\_\_

HOME OWNER: \_\_\_\_\_ PHONE ( ) \_\_\_\_\_ - \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
 NUMBER / STREET, HWY, ROAD or P. O. BOX CITY STATE ZIP CODE

CERTIFIED INSTALLER: \_\_\_\_\_ LICENSE NUMBER \_\_\_\_\_ PHONE ( ) \_\_\_\_\_ - \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
 NUMBER / STREET, HWY, ROAD or P. O. BOX CITY STATE ZIP CODE

RETAILER: \_\_\_\_\_ LICENSE NUMBER \_\_\_\_\_ PHONE ( ) \_\_\_\_\_ - \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
 NUMBER / STREET, HWY, ROAD or P. O. BOX CITY STATE ZIP CODE

MANUFACTURER NAME: \_\_\_\_\_ PHONE ( ) \_\_\_\_\_ - \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
 NUMBER / STREET, HWY, ROAD or P. O. BOX CITY STATE ZIP CODE

\*\*\*\*\* HOME INFORMATION \*\*\*\*\*

MULTI SECTION HOME:  NUMBER OF SECTIONS: \_\_\_\_\_ PROJECTED FDN INSPECTION DATE? \_\_\_\_\_

SINGLE SECTION HOME:  PROJECTED HOME SET DATE? \_\_\_\_\_

HOME SIZE: L \_\_\_\_\_ x W \_\_\_\_\_ PROJECTED FINAL INSPECTION DATE? \_\_\_\_\_

SOIL CLASSIFICATION: \_\_\_\_\_ SITE DESCRIPTION: \_\_\_\_\_ FROST DEPTH: \_\_\_\_\_

SOIL BEARING CAPACITY: \_\_\_\_\_ PSF LOCATED WITHIN A FLOOD HAZARD AREA? YES  NO

DESCRIBE METHOD TO ACHIEVE PROPER SITE DRAINAGE: \_\_\_\_\_

**The following information will assist the Manufactured Housing Section with required inspections:**

- INFORMATION ON FOOTING TYPE BEING UTILIZED
- FOUNDATION PLAN INCLUDING FOOTING SPACING AND SIZE
- FROST DEPTH SPECIFIED AS REQUIRED BY THE KENTUCKY RESIDENTIAL CODE (KRS) TABLE 403.1.4 OR MANUFACTURER INSTALLATION INSTRUCTIONS
- ALL PRODUCT SPECIFICATION SHEETS, CUT SHEETS AND/OR INSTALLATION GUIDELINES FOR SPECIFIC PRODUCTS USED IN INSTALLATION I.E. (ANCHORS, ABS PADS, FROST PROTECTED SHALLOW FOUNDATION SYSTEMS, ETC.)
- ANCHORING SYSTEM BEING UTILIZED
- COMPLETE SITE INFORMATION, HOME INFORMATION, SITE LOCATION ADDRESS, CONTACT INFORMATION FOR ALL PARTIES
- PLEASE INDICATE THE OPTIONS AND FEATURES FROM THE MANUFACTURERS INSTALLATION INSTRUCTIONS THAT WILL PERTAIN TO THE SPECIFIC HOME THAT IS TO BE SET AND INSPECTED

**E-MAIL SUBMITTALS TO MFH@KY.GOV**



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